

Dear Parents/Guardians

The registration process for high school is important, as it determines your child's schedule and the master schedule for the 2025-2026 school year. Stevens High School staff will visit 9<sup>th</sup> Grade Computer Application, English 10, and English 11 classes to provide registration materials and assist students as they make decisions on the courses they will take next school year.

We have prepared registration videos that will provide valuable information. Students will watch the video on February 19 in 9<sup>th</sup> Grade Computer Application, English 10 and English 11 classes. The videos are also available on the Stevens High School website located under the Our School Registration heading [Registration – Stevens High School \(rcas.org\)](https://rcas.org). Please watch the short video clip and communicate with your child about his/her 2025-2026 course selections. In addition to the video, we have prepared a registration course selection sheet that students will complete. The course selection sheet is also available on the Stevens website.

In the video, students are directed to complete the course selection sheet and communicate with their parents about their chosen courses. After completing the course selection sheet, students will return the sheet to their assigned teacher no later than February 25. During the week of February 24 through February 28, Stevens High School administration and counselors will visit classrooms and assist students entering 2025-2026 course selections into Skyward. Students will use the course selection sheet when working with counselors; therefore, it is important your child completes the sheet and turns it into his/her 9<sup>th</sup> Computer Application teacher, English 10, or English 11 teacher.

Since staffing is based on students' course selections, **dropping a class after February 28 will only be done to accommodate extenuating circumstances.** Students who are dropped administratively from a course will receive a withdrawal fail. District policy requires students in grades 9-11 register for at least six classes per semester. Students in grade 12 must register for at least five classes in the first semester. Changes made after registration are disruptive to the master schedule. If students are unsure about a class, they should consult with their school counselor, administrator, or teachers prior to registering. In years past, parents and students have expressed frustration when not allowed to drop classes; therefore, please take the time now to review and approve your child's 2025-2026 course selections.

Stevens High School invites you to an Advanced Placement Informational Night on February 25, at 7:00 pm in the theater. From 7:00 to 7:30 PM, Jamie Strasser, AP Coordinator, along with Stevens AP teachers, will present an overview of AP courses. They will discuss the benefits and challenges of AP courses, AP testing, and how these classes can earn college credit. Additional important information on advanced learning opportunities, provided by the Office of Teaching, Learning, and Innovation, is included in this mailing.

#### Summary

- February 19– Students watch registration video and receive registration course selection sheet.
- February 25- Students turn in completed course selection sheet to assigned teacher.
  - 9<sup>th</sup> grade students turn sheet to 9<sup>th</sup> grade computer applications teacher, 10<sup>th</sup> grade students turn in sheet to your English 10 teacher, and 11<sup>th</sup> grade students turn in your sheet to your English 11 teacher.
- Week of February 25 – February 27 - Stevens counselors/admin visit classrooms to assist with entering course selections in Skyward.
- View the Stevens High School Registration website to assist your child in the registration process [Registration – Stevens High School \(rcas.org\)](https://rcas.org) .

We look forward to working with you and your child during the registration process.

Sincerely,

Tyler Rachetto  
Stevens High School Assistant Principal