

FINAL TRANSCRIPT RELEASE

Colleges & Universities require a final transcript from graduating seniors. For Stevens High School to send these transcripts after you graduate, you must complete this release form and leave it with Brenda in Student Services, or email to: RapidCitySHSRecords@k12.sd.us

TRANSCRIPTS WILL NOT BE SENT WITHOUT A SIGNED RELEASE FORM ON FILE

Student Name _____

Student Home Address _____

City _____ State _____ Zip _____

Graduation Year _____ Birthdate _____ Phone _____

RELEASE MY RECORDS TO THE FOLLOWING:

College _____

Address _____

City _____ State _____ Zip _____

Include with transcript:

Immunization records: Yes _____ No _____

Test Scores: Yes _____ No _____

Student Signature: _____ Date: _____

For Office Use Only
TRANSCRIPT SENT

Date _____ By _____