



EMPLOYABILITY EXPERIENCE – Syllabus

Mr. Binder – Rapid City Alternative Academy

RCAS Policies/Procedures

Learners will be required to follow all RCAS policies and procedures. To view the RCAS High School Student Handbook, please visit the [Student Handbooks](#) section of the RCAS district website.

Course Description

Learners will explore skills and knowledge necessary to understand the factors that contribute to lifelong work success. Learners will obtain and maintain employment during this course. In cooperation with the learner, the workplace supervisor, and teacher learners will pursue personal growth goals. This course involves direct employment in a real job.

Employability Experience: 0.5 Credit

Can be taken twice with Capstone Coordinator approval.

Course Learning Outcomes

- Learners will demonstrate an understanding of the course structure and reflect on their personal drive connected to this course.
- Learners will demonstrate skills to successfully seek and obtain employment.
- Learners will evaluate positive work behaviors and personal qualities.
- Learners will demonstrate effective workplace communication.
- Learners will explore workplace responsibilities.
- Learners will apply employability concepts through experiential learning.
- Learners will make connections between employment options and training requirements.

Course Expectations

Be Respectful- Making safe choices by being kind to self and others to empower all.

Be Present- Being here and being aware of yourself and your surroundings focused on the here and now.

Be Courageous- Taking appropriate risks, persevering, doing what is right, even if it is uncomfortable or unpopular.

Learners must accept the responsibility of being a positive role model in the community and will be held to high standards. These standards include attendance, behavior, maturity, work ethic, confidentiality, and dependability.

Grading

All learners must reach the "Meets Mastery" level for each Course Learning Outcome. This requires the learner to fully participate in all aspects of the course. A learner must provide evidence of mastery through feedback and reflection/growth.

So what does this really look like in the Employability Experience course?

Learners are presented with six modules. During each module, learners will be asked to show mastery of competency in that unit. Learners

will do this by demonstrating multiple points of proficiency (providing evidence).

	Exceeds Mastery
	Meets Mastery
	Near Mastery
	Well Below Mastery

Rapid City Alternative Academy Courses:

- Will determine grades based on student learning and growth.
- Will not include practice and behavior in grade determination.
- Will give all students regardless of absence an opportunity to demonstrate learning.
- Will not include extra credit.

Learner mastery will be evaluated on a scale. The key to mastery learning is that learners can always demonstrate growth. If a learner did poorly the first time, they can always try again and improve their level.

Learners must reach the "Meets Mastery" level for every Course Learning Outcome in order to pass the class. That means that a learner must complete each Course Learning Outcome. This is not like other courses where a learner can skip sections and still pass. Learners are not done with the course until they have completed all the checks and demonstrated mastery.

Instructional Resources

All instructional resources are presented on Canvas. There are no additional textbooks. Within Canvas there are directions for accessing external resources including but not limited to, *Skills to Pay the Bills* videos.

Attendance Expectations

Understanding the significance of practical exposure and hands-on learning, the Employability Experience course features a unique attendance requirement. Unlike traditional courses, where attendance is measured solely by classroom hours, our course integrates both classroom instruction and practical application through field experiences. For attendance after the first week of this course, learners will need to adhere to the following:

- Attend weekly in-class workshops during scheduled period.
- Schedule and attend weekly one-on-one meetings with the Employability Experience teacher.
- Provide proof of employment each week.
 - There are no required minimum hours of employment per week. Hours can be completed at any time during the week, if they do not interfere with other scheduled courses. Evenings, weekends, or during the Employability Course periods are all applicable.
 - If the learner is not employed or loses employment during the course, thus being unable to provide proof of employment, they will be required to attend in-class every day. Until employment is reestablished.

Communication

Communication with the supervising teacher is key to success. Learners are encouraged to communicate professionally, directly, and often with their supervising teacher.